

Post-assignment training study guide: Security guards

The following topic areas are used for post-assignment training. Training topics may also include the subjects listed under [WAC 308-18-300](#).

Basic role of private security guards

- Security awareness
- Private security guards and the criminal justice system
- Information sharing
- Crime and loss prevention

Legal aspects of private security

- Evidence and evidence handling
- Use of force
- Court testimony
- Incident scene preservation
- Equal employment opportunity (EEO) and diversity
- State and local laws

Security officer conduct

- Ethics
- Honesty
- Professional image

Observation and incident reporting

- Observation techniques
- Note taking
- Report writing

Principles of communication

- Interpersonal skills
- Verbal communication skills
- Building relationships with law enforcement
- Customer services and public relations
- Workplace violence

Principles of access control

- Enter and exit control procedures
- Electronic security systems

Principles of safeguarding information

- Proprietary and confidential

Emergency response procedures

- Critical incident response (e.g., natural disasters, accidents, human caused events)
- Evacuation processes

Life safety awareness

- Safety hazards in the workplace/surroundings
- Emergency equipment placement
- Fire prevention skills
- Hazardous materials
- Occupational safety and health requirements (e.g., OSHA related training, bloodborne pathogens, etc.)

Job assignment and post orders

- Assignments and tasks
- Patrol